

**MINUTES OF MEETING OF
THE BOARD OF DIRECTORS OF
LOUISIANA CORRECTIONAL FACILITIES CORPORATION
MONDAY, MAY 13, 2013**

A meeting of the Board of the Louisiana Correctional Facilities Corporation ("LCFC") was duly called and held Monday, May 13, 2013 in the Third Floor Conference Center of Jones Walker LLP, Four United Plaza, 8555 United Plaza Boulevard, Baton Rouge, Louisiana 70809-7000, pursuant to due notice having been given according to Louisiana Public Meetings Law.

The following members were present:

Mr. Ted Riser
Mr. Charles McDonald
Secretary James LeBlanc
Mr. Richard Crain
Mr. Whalen Gibbs, Jr.

The following members were absent:

None

Also present:

Mr. Billy Breland, Maintenance and Corrections Director –
Department of Public Safety & Corrections
Mr. Fred Chevalier, Esq. – Jones, Walker, Waechter, Poitevent,
Carrère & Denégre L.L.P.
Mr. Matt Kern, Esq. – Jones, Walker, Waechter, Poitevent, Carrère
& Denégre L.L.P.
Mr. John Mayeaux – Sisung Securities
Mr. Watson Barger – The Bank of New York Mellon Trust Company

Item 1 – Call to Order

The meeting was called to order by Mr. Riser. Mr. Riser called roll and noted that a quorum was present and that the Board could conduct its business.

Item 2 – Approval of Minutes of the Board Meeting from January 22, 2013

Motion was made for the approval of minutes from the Board meeting of January 22, 2013 by Mr. Gibbs. The Motion was seconded by Mr. Crain and the Motion passed by unanimous vote.

Item 3– Update on LCFC Finances (review of bank statements)

Mr. Barger went through the bank statements from April 30, 2013 and explained the various accounts and balances. He stated that there had been no major transactions since the last meeting.

Item 4 – Update on bed repairs at the Louisiana Correctional Institute for Women (LeBlanc)

Secretary LeBlanc reported that there had been an escape from the Louisiana Correctional Institute for Women around the Christmas holidays. He explained that there were bunk beds in the rooms and that the windows do not have bars on them, only screens. The bunk beds and the windows need to be modified. Inmate labor will be used for these projects. He requested the authority to purchase the materials for these projects using the existing funds available. In addition to these projects, he requested to use the rest of the surplus funds available for cameras at Angola and possibly one other facility. He explained that the camera installation is a long term project. Mr. Breland then passed out a breakdown of these projects and explained that there was a balance available of \$58,537. Motion was made to approve Secretary LeBlanc's request by Mr. Crain. The Motion was seconded by Mr. Gibbs and the Motion passed by unanimous vote.

Item 5 – Update on projects for Department of Public Safety and Corrections

Mr. Breland explained that he just sent the retainage for the last ongoing project at Tallulah. He stated that all other projects are closed and finished. Mr. Chevalier asked how Tallulah was working out. Secretary LeBlanc stated that female inmates have been moved there and that it has been working out well. He also stated that it is a great facility.

Item 6 – Report on status of possible Union Parish Oil & Gas Lease (Riser)

Mr. Riser stated that he spoke to Mr. Head who informed him that he had spoken to his contact and that they are no longer interested in leasing this property.

Item 7– Approval of The Bank of New York Mellon Trust Company Invoice No. 252-1663053 in the amount of \$4,000.00 for the Allocation of Commingled Funds and IRS Rebate Calculation (one time charges) for the Lease Revenue Bonds Series 2007

Motion was made by Mr. Gibbs for the approval of payment of The Bank of New York Invoice No. 252-1663053. The Motion was seconded by Mr. Crain and the Motion passed by unanimous vote.

Item 8 – Approval of reimbursement of expenses incurred by Board members for travel expenses

Motion was made by Mr. Crain for the approval of reimbursement of expenses incurred by Board Members, Mr. Riser, Mr. Crain and Mr. McDonald. The Motion was seconded by Mr. McDonald and the Motion passed by unanimous vote.

Item 9 – Approval of legal fees submitted by Jones Walker, et al (JW Invoice Nos. 640749 dated 2/25/13, 643834 dated 3/20/13 and 646988 dated 4/9/13)

Motion was made for the approval of legal fees submitted by Jones Walker, et al by Mr. McDonald. The motion was seconded by Mr. Gibbs and the Motion passed by unanimous vote.

Item 10 – Discussion of notice received from the Louisiana Board of Ethics regarding Tier 2.1 Annual Personal Financial Disclosure Statement

Mr. Chevalier stated that there are different levels of applicability of the financial disclosure laws. LCFC board members qualify as Tier 2.1 and the form was passed out to all board members. These forms are due to the Louisiana Board of Ethics on May 15, 2013. Secretary LeBlanc stated that if you have already filled out a higher Tier form, then you do not have to fill out this form. Mr. Crain stated that these forms can be filled out online and faxed in to the Louisiana Board of Ethics.

Item 11 - Transaction of such other business as may properly come before the Board

Secretary LeBlanc asked for clarification regarding the \$2.4 million Debt Service Reserve Fund for the LCFC 2007 bond issue. Mr. Barger and Mr. Chevalier explained that these are not funds that LCFC has access to – it has to stay where it is until the end of the bond term. At the end of the bond term, the money is freed up and can be used for the last lease payment. The State should request the money when the bonds mature. Mr. Barger stated that the bonds mature in 2019. There was then a discussion about the Administrative Expense Fund which has a balance of \$564,708.

There being no further business, Motion was made to adjourn by Mr. Crain. The Motion was seconded by Mr. LeBlanc and the Motion passed by unanimous vote.